



## BABERGH CABINET

VENUE: King Edmund Chamber -  
Endeavour House, 8 Russell  
Road, Ipswich

DATE: Thursday, 9 August 2018  
5.30 pm

Conservative	Independent Conservative	Independent	Liberal Democrat	Labour	Babergh Unionists
Cllr J Ward – C Cllr J Osborne – VC Cllr S Barrett Cllr T Campbell Cllr K Grandon Cllr F Lawrenson Cllr M Maybury Cllr N Ridley		Cllr D Davis			

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Committee Clerk.

### AGENDA

#### PART 1

ITEM	BUSINESS	
		<u>Page(s)</u>
1	<b>APOLOGIES FOR ABSENCE</b>	
2	<b>DECLARATION OF INTERESTS BY COUNCILLORS</b>	
3	<b>BCa/18/18 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 12 JULY 2018</b>	1 - 10
4	<b>TO RECEIVE NOTIFICATION OF PETITIONS IN ACCORDANCE WITH THE COUNCIL'S PETITION SCHEME</b>	
5	<b>QUESTIONS BY COUNCILLORS</b>	
6	<b>BCa/18/19 FORTHCOMING DECISIONS LIST</b>	11 - 18

Please note the most up to date version can be found via the website:

[www.babergh.gov.uk/the-council/forthcoming-decisions-list/](http://www.babergh.gov.uk/the-council/forthcoming-decisions-list/)

ITEM	BUSINESS	<u>Page(s)</u>
7	<b>MATTERS REFERRED BY THE OVERVIEW AND SCRUTINY OR JOINT AUDIT AND STANDARDS COMMITTEES</b>	
a	<b>BCa/18/20 JOINT OVERVIEW AND SCRUTINY COMMITTEE RECOMMENDATION TO CABINET IN RELATION TO THE JOINT COMPLIMENT, COMMENTS AND COMPLAINTS POLICY</b>	19 - 24
b	<b>BCa/18/21 JOINT OVERVIEW AND SCRUTINY RECOMMENDATION TO CABINET IN RELATION TO BMBS</b>	25 - 28
8	<b>BCa/18/22 GENERAL FUND FINANCIAL MONITORING 2018/19 - QUARTER ONE</b>	29 - 44
9	<b>BCa/18/23 HRA FINANCIAL MONITORING 2018/19 - QUARTER ONE</b>	45 - 50
10	<b>BCa/18/24 PROPOSED AMENDMENTS TO THE JOINT COMPLIMENTS, COMMENTS AND COMPLAINTS POLICY</b>	51 - 84
11	<b>BCa/18/25 - HOUSES IN MULTIPLE OCCUPATION LICENCE FEE POLICY</b>	85 - 90
12	<b>EXCLUSION OF THE PUBLIC (WHICH TERM INCLUDES THE PRESS)</b>	
	<p>To consider whether, pursuant to Part 1 of Schedule 12A of the Local Government Act 1972, the public should be excluded from the meeting for the business specified below on the grounds that if the public were present during this item, it is likely that there would be the disclosure to them of exempt information as indicated against the item. The author of the report proposed to be considered in Part 2 of the Agenda is satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	
	<b>Part 2</b>	
13	<b>BCa/18/26 - TO CONFIRM THE CONFIDENTIAL MINUTE OF 12 JULY 2018 MEETING</b>	91 - 96

Please note that the next meeting is scheduled for Thursday 13 September 2018 commencing at 5:30pm in the Rose Room, Endeavour House.

## **Introduction to Public Meetings**

Babergh/Mid Suffolk District Councils are committed to Open Government. The proceedings of this meeting are open to the public, apart from any confidential or exempt items which may have to be considered in the absence of the press and public.

For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact the Governance Officer on: 01449 724682 or Email: [committees@baberghmidsuffolk.gov.uk](mailto:committees@baberghmidsuffolk.gov.uk)

### **Domestic Arrangements:**

- Toilets are situated opposite the meeting room.
- Cold water is also available outside opposite the room.
- Please switch off all mobile phones or turn them to silent.

### **Evacuating the building in an emergency: Information for Visitors:**

If you hear the alarm:

1. Leave the building immediately via a Fire Exit and make your way to the Assembly Point (Ipswich Town Football Ground).
2. Follow the signs directing you to the Fire Exits at each end of the floor.
3. Do not enter the Atrium (Ground Floor area and walkways). If you are in the Atrium at the time of the Alarm, follow the signs to the nearest Fire Exit.
4. Use the stairs, not the lifts.
5. Do not re-enter the building until told it is safe to do so.